

# MEMBERS' SALON SHOW, May 25 - June 22

**INTAKE: May 16, 9 a.m. - 7 p.m. FIRM**

## PURPOSE

To provide all members of the Minnetonka Center for the Arts an opportunity to exhibit their art.

## ELIGIBILITY

All members of the Minnetonka Center for the Arts (current through June 24) are invited to submit original works of art. You may purchase or renew your membership when delivering your artwork.

## WHAT TO ENTER

- All mediums 2D & 3D (except installation art) are eligible.
- Each member may enter two pieces of work per medium, up to a limit of three.
- Works must be original and completed within the past two years.
- Work done under instruction must be executed solely by the student.
- Kits are not allowed.
- Work shown at previous Arts Center shows will not be accepted.

## ENTRY FEE: \$10 per piece

Members may submit two pieces of work per medium, up to a limit of three works total. Deliver your work to the gallery and pay your entry fee there. Make checks payable to Minnetonka Center for the Arts. Visa or Mastercard are accepted.

## PROCESS

Inventory tags are provided here. Please fill out both halves of one tag completely for each entry (do not separate the halves). Attach tags to the wire or front of two-dimensional works.

## SALES & REPRODUCTION

If a piece is sold, the Art Center will retain a 40 percent commission. Consent to reproduce works for publicity and/or educational purposes is assumed unless specifically refused in writing.

## PRESENTATION

- All works must be ready to display.
- 2-D work must be dry, framed or gallery-wrapped/finished edges and wired for hanging.
- **No saw-tooth hangers accepted.**
- 3-D work must be structurally sound.
- Acetate or shrink-wrapped work will not be accepted.
- Work must be labeled clearly with tags.

## LIABILITY

Works in the show will be insured from date of receipt through 1 p.m. on June 24.

**DELIVERY: Tuesday, May 16, 9 a.m. - 7 p.m. FIRM**  
**PICK UP: Saturday, June 24, 10 a.m. - 1 p.m. FIRM**

Delivery and pick-up of all work is the responsibility of the artist. **All packing materials must be removed from the Art Center by the artist** at the time of delivery. The Art Center is not responsible for loss or damage to artwork not picked up during these time

## Questions?

Contact Robert Bowman at 952.473.7361, x. 17, or [bbowman@minnetonkaarts.org](mailto:bbowman@minnetonkaarts.org).

<b>TAG 1</b>	ARTIST'S NAME	<b>DO NOT CUT</b>	ARTIST'S NAME
	ART TITLE		ART TITLE
	MEDIUM		MEDIUM
	<input type="checkbox"/> FOR SALE: [PRICE] \$		<input type="checkbox"/> FOR SALE: [PRICE] \$
PHONE	EMAIL	PHONE	EMAIL
<b>TAG 2</b>	ARTIST'S NAME	<b>DO NOT CUT</b>	ARTIST'S NAME
	ART TITLE		ART TITLE
	MEDIUM		MEDIUM
	<input type="checkbox"/> FOR SALE: [PRICE] \$		<input type="checkbox"/> FOR SALE: [PRICE] \$
PHONE	EMAIL	PHONE	EMAIL
<b>TAG 3</b>	ARTIST'S NAME	<b>DO NOT CUT</b>	ARTIST'S NAME
	ART TITLE		ART TITLE
	MEDIUM		MEDIUM
	<input type="checkbox"/> FOR SALE: [PRICE] \$		<input type="checkbox"/> FOR SALE: [PRICE] \$
PHONE	EMAIL	PHONE	EMAIL

**Minnetonka Center for the Arts  
2017 Members' Salon Exhibit Agreement**

**TERMS AND CONDITIONS**

1. Works will be consigned by the Artist to the Minnetonka Center for the Arts.
  - a) 60% of the net retail selling price will be paid to the MCFTA Member Artist
  - b) 40% of the net retail selling price will be retained by the Minnetonka Center for the Arts
  - c) Percentages do not include sales tax, which will be collected by the Art Center.
2. Payment for work sold during an exhibition will be made within thirty days of the exhibit's closing date.
3. Commissions
  - a. The Artist agrees that, for a period of sixty days following the end of the exhibition of artwork, any commission resulting from the display of work at the Art Center or through a referral by the Art Center will be split between the Artist and the Art Center at a rate to be negotiated, generally 80% to the Artist and 20% to the Art Center.
  - b. Upon completion of the work, the Artist will deliver the work to the Art Center, unless other arrangements have been made between the Artist and the Art Center. The Art Center will bill the client for the agreed upon fee.
4. Work may be photographed by the Art Center for publicity purposes. The Art Center reserves the right to use these images with or without Artist credit.
5. Exhibits may occasionally be unavailable for viewing - without prior notice from the Art Center - due to classes, workshops, meetings, or special events.

**RESPONSIBILITIES**

The Art Center will:

1. Be responsible for and insure art works for the duration of the exhibit or contract.
2. Be knowledgeable about individual Artists and their methods.
3. Display work professionally, rotating stock as needed (retail.)
4. Extend all reasonable efforts, within budgetary constraints, to promote the exhibition and market the work of the Artists.
5. Retain the right to accept or reject any work brought by the Artist to the Art Center for possible exhibition or sale.
6. Not give out the address and contact information of the Artist without advance approval of the Artist, nor share buyers' information with artists without prior consent of the buyer.

The Artist will:

1. Price work consistently with any other outlet.
2. Deliver and pick up work on a timely basis. Artists are responsible for shipping and delivery of work to and from the Minnetonka Center for the Arts. The Art Center is not responsible for items not claimed within one week after the end of an exhibit or retail contract.
3. Guarantee that all works submitted have been produced by the undersigned Artist.
4. Provide art works of first quality, ready to display. 2D work must be dry, framed (or gallery-wrapped with finished edges for works on canvas), and securely wired for hanging. 3D work must be stable and structurally sound. Special issues regarding handling or installation must be submitted in writing along with the work.
5. Provide a completed IRS Form W-9 if requested.
6. Provide biographical information and a brief statement about his/her work and methods of production if requested.
7. Affirm and agree that work accepted for exhibition and/or sale will remain at MCFTA for the duration of the exhibit or retail contract.

**Minnetonka Center for the Arts  
2017 Members' Salon  
May 25 – June 22**

**Intake/Delivery: Tuesday, May 16, 9 a.m. – 7 p.m.**

**Opening reception: Thursday, May 25, 6 p.m. – 8 p.m.**

**Pick-up exhibited work: Saturday, June 24, 10 a.m. – 1 p.m.**

- No saw-tooth hangers
- Submit up to *2 pieces* per medium, up to a limit of 3
- All exhibited work is for sale

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Title Retail price

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Title Retail price

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Title Retail price

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Executive Director, Minnetonka Center for the Arts Date

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Artist's Signature Date

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Artist name as it should appear (PRINT CLEARLY)

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Street Address City State Zip

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(Area Code) Telephone Number Email address

MCFTA may \_\_\_\_\_ may not \_\_\_\_\_ (*Initial one option*) release my contact information to interested persons.

Payment form: Cash \_\_\_\_\_ Check \_\_\_\_\_ Charge \_\_\_\_\_